

<b>Committee:</b> Board of Governors of the Guildhall School of Music and Drama	<b>Date:</b> 23 September 2019
<b>Subject:</b> Meetings of the Board of Governors and Committees in 2019 and Terms of Reference of Committees	<b>Public</b>
<b>Report of:</b> Town Clerk	<b>For Decision</b>

### Summary

Some minor amendments to the terms of reference of the Governance and Effectiveness Committee and Remuneration and Nominations Committees are now proposed by those committees following consideration of the terms at their recent meetings. A list of the dates of remaining Board and Committee meetings in 2019 is also set out in this paper.

### Recommendations

The Board is recommended to:-

- a) approve the proposed amendments to the terms of reference of the Governance and Effectiveness Committee and the Remuneration and Nominations Committee set out in the appendix to this report; and
- b) note the dates of Board and committee meetings in the remainder of 2019.

### Main Report

1. At meetings in April and July respectively, the Remuneration and Nominations Committee and the Governance and Effectiveness Committee put forward some proposed amendments to previous terms of reference. These amendments, with previous text deleted and new text shown in ***black and italics***, are set out in the appendix to this report.
2. The dates of remaining Board and Committee meetings in 2019 are set out below, with all meetings **1.45** except where individually indicated:-

Governance and Effectiveness Committee - Monday 28 October (11.00)  
Finance and Resources Committee - Monday 4 November  
Audit and Risk Management Committee – Wednesday 13 November (11.00)  
Remuneration and Nominations Committee - Monday 18 November (11.00)  
Board – Monday 25 November

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